

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, October 09, 2012

Attendants:

BOARD- Hal Carroll (HC)
Michelle McNeil (MM) (arrived at 7:15pm)
Johanna Anton (JA)
Jim Sell (JS)

STAFF- Brigitte Shearer (BS)
Rebecca Hitchcock (RH)
Jeff Schwartz (JS)
Mike Koenig (MK)
Bryce Zuzack (BZ)

CALL TO ORDER

The meeting was called to order at 7:10 pm by Board Member HC

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the September 11, 2012 Regular Board Meeting were reviewed. A motion approving the minutes was made by Board Member JA. The motion passed unanimously

INTRODUCTION OF GUESTS

Martha Poyatos, LAFCo
Bob Gutierrez, arrived at 7:11pm
Liesje Nicolas, arrived at 7:20pm, left at 8:28pm

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

None

MANAGER'S REPORT

- A. Programming - The Eichler movie will be shown twice on October 12th. The Halloween event is Friday, October 26th. All programs are operating as planned. ASP has a waitlist. EEC has openings, but anticipates being filled shortly. Rentals and Mandarin are performing well. All programs anticipate achieving budget targets. The Rec is working with Borel and Highlands Elementary on a STEM tech program.
- B. Facilities & Grounds - The shed will be upgraded soon to improve storage and house the golf cart. EEC building training is complete and the final EEC building punch list being attended to. Quarterly fire inspection coming up. Termite inspection revealed certain areas which may require further attention

- C. Administration - The GM reported on administrative issues, including website redesign. Three supervisors are attending the NPRS conference. Board member photos will be scheduled. The Rec received a generous donation from the Chalmers Family. The Rec will receive additional funds from the Lehman fund recovery.

COMMITTEE REPORTS

- A. The Finance Committee has no report
B. Ad hoc Land Committee - Board Member JS reported on the tour of the open space north of the neighborhood.

FINANCIAL REPORT

The Rec. is at 25% of the proposed budget. The Board reviewed the financial report.

UNFINISHED BUSINESS

- A. Conflict of Interest Policy: The Board discussed the proposed revision to the policy. Board Member JA made a motion to adopt the revised policy. The motion passed unanimously.
B. Parking discussion: The Board and Guest BG discussed the status of the traffic congestion at peak times. The HRD employees are no longer parking in the HRD lot during peak hours during fall season. GM will continue to pursue solutions for summer, including offsite parking and/ or camp drop off/ pick up locations, possibly at Highlands School or CSUMC

NEW BUSINESS

- A. LAFCo Update: Guest MP presented information regarding the purpose of LAFCo and the current status of the circulation draft and upcoming hearings. MP agreed to schedule the HRD's review for January 16th, 2013 LAFCo Commission meeting.
B. HRD Program Fee Review: Board President HC appointed an ad hoc committee to review the Rec's resident and non-resident fee differentials, as well as an ad hoc committee to review/ update HRD Bylaws.
C. Upcoming meetings: November 13, 2012, December 11, 2012

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member MM made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member JS made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:30 pm

Respectfully submitted,

Brigitte Shearer
Board Secretary